

**WHITE CITY WATER IMPROVEMENT DISTRICT
BOARD OF TRUSTEES**

**District Office
999 Galena Drive
Sandy, Utah**

Wednesday, October 16, 2024

Minutes

Members

Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Garry True, Treasurer, Christy Seiger-Webster, Clerk; Cody Cutler

Others

Present: Paul Ashton, Sue Dean, Ryan Johnson, Vicki Reaselly,

1. **Call to Order and Determination of Quorum**

The general meeting of the White City Water Improvement District Board of Trustees was called to order by Chair Paulina Flint at 6:00 p.m. on Wednesday, October 16, 2024 at the District Office. It was determined a quorum was present.

2. **Public Comment** - Mr. Ashton reported no public comment has been received in person, in writing or electronically.

3. **Approval of Minutes of September 18, 2024**

After review, **It was moved by Ms. Seiger-Webster, seconded by Mr. Johansen, , the minutes of the September 18, 2024 Board of Trustees meeting be approved. The motion was approved with the following vote: Messrs. Cutler, True and Johansen, aye; Ms. Seiget-Webster and Flint, aye.**

4. **Accountant Financial Report** - Dave Sanderson Excused

- Year to Date Reared fir September, 2024 -Mr. Johnson, reported we billed \$478,301 right where we expected to be. The Residential Sales Report is not available. **It was moved by Mr. True, seconded by Mr. Johansen, the Year to Date Report for September, 2024 be accepted. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Cutler, True, and Johansen, aye.**
- **Approval of September 2024 Expenses** - **It was moved by Mr. Johansen, seconded by Mr. True, the September, 2024 Expenses be approved. The motion was approved with the following vote: Ms. Seiger-Webster, aye; Messrs. True, Johansen and Cutler, aye.**

5. Report of Budget Committee -

Mr. Johansen reported the Budget Committee, including Mr. Johansen, Garry True, Paul Ashton, Ryan Johnson, Dave Sanderson, and Michelle Guzman met last week to discuss the 2025 Budget. He reviewed items discussed, including: keeping the operating revenues the same as this year, \$4.5 M. They are also looking at making changes to the PTIF Funds, increasing emergency reserves to \$1.5M, and adjusting the capital improvements fund by \$500,000. Mr. Ashton stated the pump at Well 10 is approaching the end of its life span. Cost to replace would be about 500,000.

Other items discussed include:

Administration will change as we will be adding one ore employee

Possible increase in Board compensation

Health insurance premium increase 5%

auditors contract is due for renewal or extension

bond payment changes

Capital Improvement increase

repair and replacements

Uniform costs increasing

emergency essentials

Operations

PFAF Testing - we haven't yet decided on a lab.

Wish list items including a covered area and yard improvements . Ryan will get with Cliff and James.

Discussed possible cost of living increase to rates. Sandy, Jordan Valley. Holaday currently have annual increases. We need to know the amounts of these increases. Paul will gather information. A Rate Committee would not have to be convened. Our budget schedule provides for a Budget Committee report in October, presentation of preliminary budget in November, final budget approval in December. Mr. Ashton recommended information requested by the Board as well as impact of Salary Survey be brought back to the Board for review next October as part of the budget process for 2026. **It was moved by Mr. True, seconded by Ms. Seiger-Webster the Budget Committee Report be accepted. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Cutler, True and Johansen, aye.**

6. Discussion and Action Re: Updated Job Descriptions

Updated job descriptions are included in the meeting packet. Mr. Ashton would like to have them approved so he can move forward with posting positions and the salary survey. **It was moved by Mr. True, seconded by Mr. Johansen the job descriptions be accepted and approved with technical changes. The motion was approved with the following vote: Messrs. True, Cutler and Johansen, aye; Ms. Seiger-Webster and Flint, aye.**

7. Discussion and Action Re: Authorizing RFP for On- Call Maintenance and Main Line Contractor -

Mr. Ashton stated we have received a RFP draft for contractor and will send a copy to the Board for comments. After that he would like to go forward to post the RFP, and to have input for the November meeting. **It was moved by Md. Flint, seconded by Mr. Johansen the RFP for on- call maintenance and main line contractor be approved. The motion was approved with the following vote: Messrs. True, Johansen and Cutler, aye; Ms. Flint and Seiger-Webster, aye.**

8. **General Manager Report**
Upcoming Conferences, Seminar and Meetings'

Mr. Ashton stated the list of upcoming meetings is on the agenda

- .UASD, November 6-8 - Davis Convention Center - **All Board Members, Paul & Ryan** reservations made he will send out confirmations.
- Rural Water Spring Conference - February 25-28, 2025, St. George - No information available yet.
- Utah Water Users Conference - March 17 - 19, 2025 - St. George- No information available yet.

Paulina will book lodging reservations for Rural and Water Users - 2025 **It was moved by Mr. Cutler, seconded by Mr. Johansen the General Manager Report be accepted. The motion was approved with the following vote: Messrs. Johansen, True, and Cutler, aye; Ms. Seiger-Webster and Flint, aye.**

9. Closed Session if needed as allowed Under Utah Code Ann. 52-4-205

There were no Closed Sessions for discussion.

- A. Discussion of the Character, Professional Competence, Physical or Mental Health of an Individual (Utah Code 52-4-205)
- B. Strategy sessions to discuss pending or reasonably imminent litigation (Utah Code Ann. 52-4-205)
- C. Strategy session to discuss the purchase, , exchange or lease of real property. (Utah Code Ann 52-4-205)
- D. Discussion regarding deployment of security personnel , devices, or system (Under Utah Code Ann. 52-4-2050)
- E. Investigative Proceedings regarding allegation of criminal misconduct (Utah Code Ann.52-4-205)

10 Water System Issues

Water System issues were discussed early in the meeting. Continue look at contracts

11. Suggested Items for Future Board Meetings -

Do we need a Retreat next year?

12. Adjourn -

It was moved by Mr. Johansen the meeting adjourn.

Respectfully submitted,



Susan A. Dean, Secretary

Approved,



Paulina F. Flint, Chair